



Lincoln City Lodging Community:

The Lincoln City Visitor & Convention Bureau (VCB) has partnered with Jackrabbit Systems to provide a lodging search engine, which will be incorporated into our website, OregonCoast.org. This engine will allow visitors to search real-time room inventory within our represented lodging community, and transfer bookings to your existing reservation systems. This service will be provided by the VCB at no charge to our lodging partners.

If you do nothing:

- We will list your property with Jackrabbit as it appears on OregonCoast.org.
- We will use existing photos, amenities and contact information.
- You will begin to collect bookings directly into your existing reservation system.

If you would like to update or confirm your listing:

- Fill out a lodging property information form and return to the VCB.
- Provide an updated photo and list of amenities (see included form).

If you do not have an online reservation system:

- We can provide a basic reservation engine free of charge.
- VCB and Jackrabbit will assist with setup.
- You will begin to collect bookings directly into this system.

If you do not wish to participate:

- We will list your property only on OregonCoast.org as it already appears.
- Information listed on OregonCoast.org can be updated at any time.
- You will NOT collect bookings into your reservation system, but will still have a basic listing on OregonCoast.org.

If you would like to update your information, set up a free reservation engine or opt out of the program, please contact us by **JUNE 1, 2016**.

Sincerely,
Lincoln City Visitor & Convention Bureau
OregonCoast.org
800-452-2151

LODGING PROPERTY INFORMATION:

Lodging property name: _____

Lodging property description:

Physical address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Website URL: _____

Lodging property contact name: _____

Lodging property contact email address: _____

Category (check one):

- Hotel, Motel, Inn
- Resort, Retreat, Lodge
- Vacation Rental
- Bed and Breakfast
- RV Park, Campground

Amenities (check all the apply):

- Oceanfront/Ocean View
- Pets
- Swimming Pool
- Internet
- Meeting Facilities
- Restaurant
- Continental/Full Breakfast
- Kitchen
- Fireplace

Property Image (or image URL):

Email image – JPG, PNG or GIF at minimum 600x400 pixels

Or – Image URL: _____

Please submit this form and image files to shumpert@lincolncity.org